



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY SIGNAL CENTER AND FORT GORDON
506 CHAMBERLAIN AVENUE
FORT GORDON GEORGIA 30905-5735

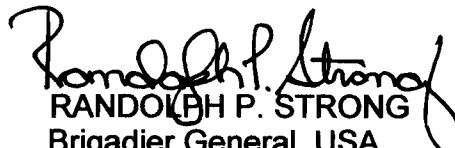
ATZH-CG

22 March 2006

MEMORANDUM FOR ALL MILITARY AND CIVILIAN PERSONNEL

SUBJECT: Commanding General's Policy Memorandum No. 1 – Open Door Policy

1. Inquiries may be made to the Office of the Commanding General from members of the command, family members, and other individuals or groups. Inquiries may cover a variety of issues and the entire spectrum of military life.
2. It is my policy that all persons calling be treated in a courteous and professional manner.
3. I prefer that individuals requesting a visit first provide their chain of command, the support activity, or the directorate to which they are assigned, an opportunity to assist in the resolution of their question. I also ask that the Chief of Staff, Garrison Commander or Command Sergeant Major, as appropriate, interview the person(s) seeking assistance prior to a visit to my office. I ask this because most questions can be resolved at their level. If you feel that your question is too sensitive or personal, you may request to see me directly and arrangements will be made for an appointment.


RANDOLPH P. STRONG
Brigadier General, USA
Commanding

This memorandum supersedes Commanding General's Policy Memorandum No. 1 - Open Door Policy, dated 4 September 2003.